

## **OESC HIGH SCHOOL SCHOLARSHIP POLICY AND PROCEDURES**

### **POLICY**

1. The Offutt Enlisted Spouses' Club (OESC) will award several scholarships to qualified applicants.
2. A Scholarship Selection Panel will determine the award recipients based on demonstrated scholastic achievement (grades 9-12 grade point average including final semester grades), ACT/SAT scores, an essay, and involvement in school, community, and need.
  - a. The Scholarship Chairperson of the OESC will chair the Scholarship Selection Panel; as a non-voting member.
  - b. The panel may include but is not limited to: Community, School, Local Business, and Enlisted Representatives.
3. The scholarship will not be paid directly to the applicant. To process payment, a letter from the university's finance office confirming the applicant's enrollment and student ID must be sent to the Offutt Enlisted Spouses Club (OESC) at P.O. Box 13365, Offutt AFB, NE 68113. Once received, the OESC will mail the scholarship check directly to the institution on or about August 1, 2025, to be applied to the recipient's account. Funds must be used by July 31, 2026, or they will revert to the OESC. Recipients will be notified when the check is mailed.

### **ELIGIBILITY:**

1. Applicant must be a candidate for graduation from high school in 2025.
2. Applicant must be a military dependent (officer or enlisted: active duty, retired, or deceased), or a dependent of a military member assigned to a local military unit assigned to Offutt Air Force Base. Must reside in Cass, Sarpy, Douglas Counties in Nebraska or Mills and Pottawattamie Counties in Iowa.
3. Acceptance of a military academy appointment, any full scholarship\*, or another spouses' club scholarship, before or after selection as a recipient of an OESC Scholarship, will automatically terminate consideration for entitlement to an OESC scholarship. In such event, that scholarship will be awarded to an alternate in order of merit.

\* The OESC policy defines a full scholarship as having a student's tuition, room, and board paid.
4. Children/Step-children, or spouses of any OESC Scholarship Committee or Selection Panel member are not eligible for a scholarship in the year that person serves.
5. Previous OESC Scholarship recipients are not eligible.

### **APPLICATION PROCEDURES**

1. Applicants must submit the following materials postmarked no later than **April 4, 2025**
  - a. One official transcript including the most recent seven semesters of high school work
  - b. Current ACT or SAT Scores
  - c. Completed legible application form
  - d. A 2-page (additional pages will not be considered) double spaced, 12 font resume of education and community involvement including :
    - (1) Chronological list of schools attended in grades 9-12
    - (2) Activities in school and community
    - (3) Honors and/or awards received
    - (4) Employment record (no letters of reference)
    - (5) Intended major or field of study
  - e. A 300-word essay describing how being a military dependent has helped to prepare you for college
2. Incomplete or inaccurate applications will not be considered.
3. Your application and supporting documents must be postmarked no later than **April 4, 2025**.
4. All submitted materials will become the property of the OESC and will be retained for one full year from the date of selection. At the end of the year, all applications and supporting documents will be destroyed.
5. Please mail your materials to:

**Scholarship Chair  
Offutt Enlisted Spouses Club  
P.O. Box 13365  
Offutt AFB, NE 68113**

- Please direct any questions to:  
Gina Crudden,  
Scholarship Chair at  
[Offuttenlistedspousesclub@gmail.com](mailto:Offuttenlistedspousesclub@gmail.com)